

**CITY/COUNTY JOINT COMMISSION  
ON  
SHARED SERVICES INITIATIVES**

**Minutes - March 11, 2010  
(Approved April 8, 2010)**

**COMMITTEE:** Joint Commission on Shared Services Initiatives

**DATE:** March 11, 2010    **TIME:** 7:30 a.m.    **LOCATION:** North Conference Room, City Hall

**COMMITTEE CHAIR:** Dave Duax

**RECORDER:** Linda DesForge

**Commission Members Present:**

City: Dave Duax, Jackie Pavelski, Bob Von Haden

County: Colleen Bates, Gregg Moore, Gerald Wilkie

School District: Kathryn Duax

Commission Members Absent: Carol Craig, Ken Faanes

Staff Present: Tom McCarty, Mike Huggins, Frank Draxler, Jeanna Allen, Linda DesForge

**AGENDA ITEM #1: Call to Order.**

Chairman Dave Duax called the meeting to order at 7:38 a.m.

**AGENDA ITEM #2: Approval of Minutes of Joint Commission on Shared Services Initiatives meeting of February 11, 2010.**

**ACTION: Jackie Pavelski made a motion to approve the minutes as presented. Colleen Bates seconded the motion and the motion carried.**

It was requested that future minutes note the Commission members who are absent.

It was also requested that Agenda Item #8 be taken up before Agenda Item #3, since Frank Draxler was in attendance to make a presentation for that item.

**AGENDA ITEM #3: Discussion on Emergency Planning Training for Elected Officials.**

*This item was taken up after Item #8.*

Tom McCarty handed out a report to the Commission Members regarding Emergency Planning Training for Elected Officials. These training seminars are provided by the National Response and Rescue Training Center, a division of Texas Engineering Extension Service (TEEX). The sessions are provided at little or no cost to local governments as a result of Homeland Security funding.

Half-day seminars have been provided for elected officials. The NLC and ICMA have announced that they will be conducting a series of two-day emergency planning training sessions throughout the United States. Sessions will be conducted in Wausau and Minneapolis in May of this year.

If the Commission members think this would be a worthwhile training to do, it may be possible to have local people provide it.

**ACTION: Gerald Wilkie made a motion, seconded by Jackie Pavelski, to request that a two-to-three-hour training session be set up for all area elected officials of Eau Claire County to give a comprehensive overview of emergency management plans for municipalities. The motion passed unanimously.**

**AGENDA ITEM #4: Report on fleet vehicles.**

Tom McCarty and Mike Huggins will discuss this issue with Ron Heilmann for a future meeting. There is only a baseline analysis at this point. Once there is parallel information for the City, County and School District, it may show opportunities for sharing.

The Commission postponed this item until June or July, when Tom McCarty will have a preliminary design.

Gerald Wilkie left at 8:35 a.m.

**AGENDA ITEM #5: Update on Clear Vision.**

Mike Huggins explained that Clear Vision is the work and collaboration of many organizations. They have been looking at six priority areas: 1) Civic Engagement, 2) Economic Development, 3) Education, 4) Health, 5) Quality of Life, and 6) Transportation. The Implementation Committee coordinates the six areas.

The present issue is integrating a partnership to fund the initial phase. Clear Vision may need to consider applying for 501 (c)(3) status.

Tom McCarty is involved with the Committee that is looking into ways to help people reconnect back into society. Mike and Tom both attend Community Day and wear buttons that say, “Ask Me Anything”. Community Day brings people in who have never been involved before, such as the homeless, unemployed, etc.

One key aspect this year is training elected officials through the Humphrey Institute of Public Affairs.

A number of Clear Vision goals have been checked off. They will now need to review and remove some of the issues that are no longer valid.

A concern was expressed that elected officials should not be stakeholders. They need to be involved, but government can’t resolve everything.

**AGENDA ITEM #6: Review draft of the 2010 Annual Report for the Joint Commission on Shared Services Initiatives.**

Mike Huggins explained the history of the annual reports. The Commission members discussed the report and made some additions and changes. The report will be updated and brought back to the April 8 meeting.

**AGENDA ITEM #7: Review and update of the role and purpose of the Joint Commission on Shared Services Initiatives.**

This item was not discussed at this meeting.

**AGENDA ITEM #8: Update on potential shared services initiatives regarding capital projects for the City, County, and School District.**

*This item was taken up before Agenda Item #3.*

Frank Draxler circulated a brochure regarding Onvia Demand Star, which is a bid-letting service.

The School District, City, and County are now using this service. This service is free to businesses, and any cities that sign up can get all bids. The City saved over \$4,000 last year just on postage costs.

The Chamber can assist in getting the information to businesses. Beyond the Chamber, postcards will be sent. It's imperative that leverage is given to local businesses.

The system is very user friendly for signing up. It takes approximately 10 minutes to sign up, and one day to process the application.

It was suggested that this information be brought to the public in a press release.

**ACTION: Jackie Pavelski made a motion, seconded by Bob Von Haden, to express appreciation to Frank Draxler as Purchasing Agent for his work on this, and to request a formal report be presented in a press release. The motion passed unanimously.**

*The Commission proceeded to Agenda Item #3.*

**AGENDA ITEM#9: Discussion of future agenda items.**

- Transportation
- Update on the Broadband Technology Opportunities Program (BTOP)
- Annual Report

**AGENDA ITEM #7: Adjournment.**

**ACTION: Bob Von Haden made a motion, seconded by Jackie Pavelski to adjourn the meeting at 9:18 a.m. The motion passed unanimously.**

<b>FUTURE MEETING DATES:</b>	<b>TIME:</b>	<b>LOCATION:</b>
Thursday, April 8, 2010	7:30 a.m.	Courthouse
Thursday, May 13, 2010	7:30 a.m.	City Hall
Thursday, June 10, 2010	7:30 a.m.	Courthouse
Thursday, July 8, 2010	7:30 a.m.	City Hall
Thursday, August 12, 2010	7:30 a.m.	Courthouse